



STATE OF CALIFORNIA

DEPARTMENT OF DEVELOPMENTAL SERVICES

JOB OPPORTUNITY BULLETIN: AUTOMOTIVE EQUIPMENT OPERATOR I

SALARY RANGE:	Range A: \$3,143 - \$3,610 per month* <small>*The Starting Salary shown applies to those first entering State Service. The maximum salary is typically for State Employees who meet the necessary criteria for Annual Merit Salary Adjustments in increments of 5% until the maximum salary is attained.</small>
TENURE/TIME BASE:	Permanent / Full-Time
PROGRAM/DEPARTMENT:	General Services Department
FINAL FILING DATE:	January 29, 2016

DESCRIPTION OF DUTIES:

Applicants must have possession of a driver license valid for operation of any bus designed to carry more than 15 passengers, any single vehicle with three or more axles, any such vehicle towing another vehicle weighing less than 6,000 pounds gross. Applicants who do not possess this license must secure the license prior to appointment.

Sonoma Developmental Center has an immediate opening for an Automotive Equipment Operator I. This position is a Permanent Full-Time appointment.

Under the general direction of the Automotive Pool Manager I, the Automotive Equipment Operator I is responsible for providing all of the transportation needs of the facility for clients and staff. Typical duties include the transportation of food, laundry, and clients throughout the facility; moving furniture for clients and staff to and from various locations both on and off the Sonoma Developmental Center campus; transportation of staple commodities from the Main Storeroom and Property Departments; transportation of unit medications, medical supplies/medical equipment; transportation of compressed air and oxygen; performs other duties as indicated in the employee's official, signed duty statement.

WHO MAY APPLY:

Applicants must possess Civil Service eligibility and must meet the minimum qualifications to apply. All applicable methods of eligibility will be considered. Eligibility may consist of one of the following: list eligibility, lateral transfer, or reinstatement to State service. Applicants must indicate their eligible status in the title section of the Employment Application (Form STD-678). Eligibility will be determined by an analyst in the Human Resources Department. For more information on the qualifications, please visit the California Department of Human Resources website at www.calhr.ca.gov

Form STD-678 may also be obtained by visiting the Human Resources office at Sonoma Developmental Center, or may be downloaded from the California Department of Human Resources website. Applications will be reviewed and only the most qualified applicants will be scheduled for a selection interview. Appointments may be subject to Departmental Restriction of Appointment (DROA), State Restriction of Appointment (SROA), Surplus, and Re-employment List procedures. A pre-employment physical, drug screening, and fingerprint/background clearance will be required.

**Applications received after the final filing date will not be processed, but may remain on file.
Faxed or emailed applications will not be accepted. All applications must be signed and dated.**

SEND A COMPLETED STD-678 EMPLOYMENT APPLICATION TO:

Sonoma Developmental Center
Human Resources Department
PO Box 1493
15000 Arnold Drive
Eldridge, CA 95431

(707)938-6879 Please contact Sharon Williams for information on how to apply for this vacancy.

SONOMA DEVELOPMENTAL CENTER IS AN EQUAL OPPORTUNITY EMPLOYER TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.